



Llanrhos Old School Management Committee

Equality, Diversity and Inclusion policy

Llanrhos Old School Management Committee is committed to encouraging equality, diversity and inclusion among our workforce and volunteers, and eliminating unlawful discrimination.

The aim is for our workforce and volunteers to be truly representative of all sections of society and our users/customers, and for each employee and volunteer to feel respected and give their best.

The organisation, in providing goods and/or services and/or facilities, is also committed against unlawful discrimination of employees, volunteers, customers and service users.

Our policy's purpose

1. To provide equality, fairness and respect for all in our employment, whether volunteer, temporary, part-time or full-time employee
2. To not unlawfully discriminate on the following grounds, as per The Equality Act 2010
 - age
 - disability
 - gender reassignment
 - marriage or civil partnership
 - pregnancy and maternity
 - race (including colour, nationality, and ethnic or national origin)
 - religion or belief
 - sex
 - sexual orientation
3. Oppose and avoid all forms of unlawful discrimination:
 - pay and benefits
 - terms and conditions of employment
 - dealing with grievances and discipline
 - dismissal
 - redundancy
 - leave for parents
 - requests for flexible working
 - selection for employment, promotion, training or other developmental opportunities

Our commitment: The organisation commits to:

1. **Encourage** equality, diversity and inclusion in the workplace, engendering good practice and making business sense
2. **Create** an environment free of bullying, harassment, victimisation and unlawful discrimination, promoting dignity and respect for all, and where individual differences and the contributions of all staff are recognised and valued.

This commitment includes training managers and all other employees about their rights and responsibilities under the equality, diversity and inclusion policy. Responsibilities include staff and volunteers conducting themselves to help the organisation provide equal opportunities, and prevent bullying, harassment, victimisation and unlawful discrimination.

All staff and volunteers should understand that, as well as their employer, they can be held liable for acts of bullying, harassment, victimisation and unlawful discrimination, in the course of their employment, against fellow employees, customers, suppliers and the public

3. **Take seriously** complaints of bullying, harassment, victimisation and unlawful discrimination by fellow employees, customers, suppliers, visitors, the public and any others in the course of the organisation's work activities.

Such acts will be dealt with as misconduct under the organisation's grievance and/or disciplinary procedures, and appropriate action will be taken. Particularly serious complaints could amount to gross misconduct and lead to dismissal without notice.

Further, sexual harassment may amount to both an employment rights matter and a criminal matter, such as in sexual assault allegations. In addition, harassment under the Protection from Harassment Act 1997 – which is not limited to circumstances where harassment relates to a protected characteristic – is a criminal offence.

4. **Make opportunities** for training, development and progress available to all staff, who will be helped and encouraged to develop their full potential, so their talents and resources can be fully utilised to maximise the efficiency of the organisation.

5. **Make decisions** concerning staff and volunteers being based on merit (apart from in any necessary and limited exemptions and exceptions allowed under the Equality Act).

6. **Review** employment practices and procedures when necessary to ensure fairness, and also update them and the policy to take account of changes in the law.

7. **Monitor** the composition of the workforce regarding information such as age, sex, ethnic background, sexual orientation, religion or belief, and disability in encouraging equality, diversity and inclusion, and in meeting the aims and commitments set out in the equality, diversity and inclusion policy. Monitoring will also include assessing how the equality, diversity and inclusion policy, and any supporting action plan, are working in practice, reviewing them annually, and considering and taking action to address any issues.

Agreement to follow this policy: The equality, diversity and inclusion policy is fully supported by the Management Committee and volunteers and will be reviewed at the first Meeting in 2023

..... D Rowley, Chairman on behalf of Llanrhos Management Committee

Reviewed 7 February 2022